



Annette DeMaria, P.E., PMP
Executive Director

Auburn Hills
Beverly Hills
Bingham Farms
Birmingham
Bloomfield Hills
Bloomfield Twp.
Canton Twp.
Commerce Twp.
Dearborn Heights
Farmington
Farmington Hills
Franklin
Garden City
Henry Ford College
Inkster
Lathrup Village
Livonia
Melvindale
Northville
Northville Twp.
Novi
Oak Park
Oakland County
Orchard Lake
Plymouth
Plymouth Twp.
Redford Twp.
Rochester Hills
Romulus
Schoolcraft College
Southfield
Troy
University of
Michigan-Dearborn
Van Buren Twp.
Walled Lake
Washtenaw County
Wayne
Wayne County
Wayne County Airport
Authority
West Bloomfield Twp.
Westland
Wixom

DRAFT EXECUTIVE COMMITTEE MEETING SUMMARY

September 21, 2021 at 1:00pm - Online

1. **Welcome** – Doug Moore, Chair

2. **Roll Call of Members**

ECT took roll call of members and others in attendance. A quorum was present.

<i>ARC Executive Committee</i>			
<i>Officers</i>			<i>Attended Meeting</i>
Chair	Doug Moore	Livonia	Y
Vice-Chair	Charles Markus	Bloomfield Twp.	Y
Treasurer	Rebecca Runkel	Novi	Y
Past Chair & Interim Treasurer	Brandy Siedlaczek	Southfield	Y
<i>Counties</i>			
Oakland Co. – Rep.	Jim Nash	OCWRC	N
Oakland Co. – Alt.	Jacy Garrison	OCWRC	Y
Washtenaw Co.- Rep.	Evan Pratt	WCWRC	N
Washtenaw Co.- Alt.	Heather Rice	WCWRC	Y
Wayne Co. - Rep.	Noel Mullett	WCDPS	N
Wayne Co. - Alt.	Vacant	WCDPS	
<i>SWAGs</i>			
Main 1 & 2 - Rep.	Brandy Siedlaczek	Southfield	Y
Main 1 & 2 - Alt.	Olivia Olsztyn-Budry	Bloomfield Township	N
Main 3 & 4 - Rep.	Paul Horen	Redford Township	Y
Main 3 & 4 - Alt.	Vacant		
Upper - Rep.	Karen Mondora	Farmington Hills	Y
Upper - Alt.	Trisha Gabriel	Livonia	Y
Middle 1 - Rep.	Bob Belair	Northville Township	Y
Middle 1 - Alt.	Rebecca Runkel	Novi	Y
Middle 3 - Rep.	Ramzi El-Gharib	Westland	N
Middle 3 - Alt.	Invitation sent Kristina Kramarz	Dearborn Heights	
Lower 1 - Rep.	John Selmi	Canton Township	Y
Lower 1 - Alt.	Vacant		
Lower 2 - Rep.	Mike Buiten	Wayne	N
Lower 2 - Alt.	Jerome Bivins	Inkster	Y
Lower 2 - Alt.	Kathy Hood	Romulus	Y

Others Present: Stephanie Petriello, Oakland County
Annette DeMaria, John O'Meara, Chris O'Meara, Tennille Newsome, Emily Levine - ECT Staff

Cooperating Partners:

Cranbrook Institute of Science
Friends of the Rouge
Great Lakes Water Authority
Rouge River Advisory Council
SEMCOG
Southeastern Oakland
County Water Authority
The Henry Ford

3. Additions or Changes to Draft Agenda

- Chris O'Meara reported she added the grant report and she added another email vote that needed to be ratified to the agenda.
- Chris O'Meara advised John Selmi is the current representative for Canton Township in place of Brad Lear.
- Annette DeMaria asked that a TMDL discussion be added to the agenda as item 5C. under the Executive Director Report.

4. Summary of April 19, 2021 Executive Committee Meeting

The motion was made by Jacy Garrison, Oakland County to accept the April 19, 2021 meeting summary. The motion was seconded by Karen Mondora, Farmington Hills, and passed unanimously.

5. Executive Director Report (ARC Staff)

a. Post Construction storm water management program

Annette DeMaria reported the ARC is planning a meeting at the end of October to discuss the storm water standards adoption and will prepare an agenda. There is a new representative at EGLE, Kathleen Sexton who took over for Marty who retired. Kathleen will handle the Rouge communities regardless of county. EGLE is following up with draft items that were submitted specifically with adoption of storm water standards and there are deficiencies of what has been presented. A meeting announcement has not been sent out. The intent of the meeting is to get everyone on the same page. Annette is requesting the counties and their technical staff to attend. Annette has also reached out to OHM, as well as EGLE for a checklist of what they are looking for in adoption of county standards.

Karen Mondora stated they have a requirement to have their draft ordinance language to EGLE by October 1st for review. Annette DeMaria stated the deadline was divided by counties. Some Wayne County communities have turned items in. Karen stated should they county communities as a whole or individual each out for an extension. Annette responded that she could draft a template letter for the communities who would need an extension for a June 2022 deadline.

b. Grant Report

John O'Meara reported the following:

EPA Wayne County Rouge AOC Habitat Projects

• Henry Ford Estate Dam Fish Passage

- Contractor is conducting vegetation maintenance. Lowering of the water control will not take place for up to another year depending on vegetation establishment.
- Working on social media to get message out about public assistance in helping the site get established by not entering the project area. To facilitate the successful completion of this natural area restoration, the footpaths within the adjacent woods will be closed during this establishment phase.

EPA Rouge River AOC Habitat Restoration Design- Tamarack/Fish Hatchery (\$583,220)

- EPA has accepted all final reporting and issued grant closure notification

EPA Rouge River AOC Habitat Restoration Implementation - Tamarack/Fish Hatchery (\$3,367,559)

• Johnson Creek Fish Hatchery Restoration

- Contractor working vegetation maintenance for 2021

• Tamarack Creek Restoration

- Construction began May 2021 & substantial completion anticipated November 2021
- Contractor will be performing vegetation maintenance in 2022

EPA Rouge River AOC Seeley Creek Habitat Restoration (\$815,000)

- EGLE Permit Obtained

- Coordination with Oakland County for Contract Document Approval and easement development
- Anticipated bidding project late fall 2021
- Requested no-cost grant extension from EPA to extend grant from October 2021 until September 2023

EGLE Rouge River AOC PAC Support (\$95,000)

- Development an electronic project mapping has begun for AOC and other watershed projects
- RRAC meetings held May 3, 2021 and September 10, 2021

Wayne County EPA Rouge River AOC Wayne County Parks (5) Habitat Restoration Design (\$731,000)

- Lower Rouge Restoration design completed
- Sherwood Park habitat restoration design completed & EGLE permit obtained
- Bell Creek Park habitat restoration design completed and construction documents prepared & EGLE permit application submitted
- Lola Valley Park habitat restoration design completed and construction documents prepared & EGLE permit application submitted
- Riverview (Levan Knoll) habitat restoration completed & EGLE permit application submitted

EPA Rouge River AOC Habitat - Colonial & Venoy Restoration (\$1,834,000)

- EGLE Permits obtained
- Anticipated bidding Fall 2021

EPA Rouge River AOC Habitat Restoration Implementation- Wayne County Parkland (\$4,222,090)

Restoration at the 5 Wayne County parkland sites (Lower Rouge River, Riverview, Bell Creek, Lola, and Sherwood)

- Lower Rouge Reforestation solicitation complete, contractor selected
- Lower Rouge Log Jams solicitation complete, submittals under review
- IAA with Wayne County for construction on Wayne County Parks lands for these and any future project (project specific) at Wayne County Commission for approval. Once Approved any WC parks based site can be bid for construction.
- Sherwood construction to be bid fall 2021
- Bell and Lola construction anticipated 2022 & Riverview construction anticipated 2023

GLRI USDA Forest Service – Reducing Runoff in the Rouge River AOC (\$261,780)

Project will intercept a total of 1.3 million gallons annual runoff by planting of 895 trees and installation of 2.9 acres of green infrastructure, in 17 ARC communities and 3 counties.

- Communities beginning to acquire trees for planting
- Green Infrastructure design and implementation underway

Rouge River AOC Habitat Restoration – LTU Wetland Habitat Design (\$125,000)

GLRI grant to design a wetland system on Lawrence Technological University's campus. The design is being developed in collaboration with LTU.

- QAPP submitted to EPA and Approved
- Design underway

GRANTS AWARDED

Rouge River AOC Habitat Restoration – Wilcox/ Phoenix/ Inkster Habitat Design (\$785,100)

EPA has awarded a GLRI grant to the ARC to provide restoration designs for habitat at Wilcox Lake, Phoenix Lake and Inkster Park. These activities when implemented will result in restoration/enhancements to 16.5 acres of habitat, which includes lake, wetland/wet meadow, and riparian areas.

- QAPP is being developed for submittal to EPA
- Field work will begin this fall

Annette DeMaria reported on the following:

Regional Investigational Monitoring Work Plan for Southeast Michigan (\$40,000) - The GLWA was awarded funding in Summer 2021 and GLWA has asked ARC to complete the development of a work plan framework to conduct investigational monitoring in the GLWA wastewater service area to identify stream segments that are being impacted by sewage sources. Approval for the agreement will be send out to the Executive Committee after the meeting.

SUBMITTED GRANTS

EGLE NPS Middle Rouge River Daylighting Design (\$40,000) - NOT AWARDED – Discussions will be continued between the ARC and the City as the ARC could potentially still be involved.

EGLE NPS Johnson Creek Subwatershed Action Plan (\$60,000 - \$54,000 Grant/\$6,000 match) - NOT AWARDED

c. TMDL Sampling

Annette DeMaria reported this item was discussed at the Finance Committee meeting that the ARC is due to do the TMDL sampling this year per the 5 year budget. Since the permits weren't issued in a timely manner, she is unsure if the communities are required to do the sampling in 2022. Annette has an email into EGLE requesting a one year delay in the sampling. Annette is hoping if the ARC gets an extension until June for the post construction standards, we will withdraw the TMDL sampling delay and asked the Executive Community their thoughts. Karen Mondora asked if the Collaborative TMDL plan was approved and Annette stated the date was 2018. Karen also mentioned she did not have a problem requesting a delay. Jacy Garrison asked if that was opposed to doing the sampling in 2023, Annette confirmed. Chris O'Meara checked with Annette to make sure the funds were available for the sampling for next year, Annette confirmed. There were no objections to Annette negotiating with EGLE regarding extension request for post construction standards and the delay in TMDL sampling.

6. Standing Committee Reports

a. Finance Committee (R. Runkel, Treasurer/C. O'Meara)

Chris O'Meara welcomed Rebecca Runkel from the City of Novi as Treasurer in place of Kate Richardson.

A/P, A/R Report & Profit/Loss Report

Chris O'Meara reviewed the A/R, A/P and profit/loss reports.

2020 Audit

Chris O'Meara reported she is providing grant information to the single audit accountant and should be completed in the next couple of weeks.

Ratify E-mail Votes

5/19/21 10 yay and 0 nay votes, passed

2021 Budget Amendment FC3 EPA8 for the LTU Wetland Habitat Design

This vote approved 2021 Budget Amendment FC3 adding EPA8 for the LTU Wetland Habitat Design in the amount of \$125,000 and ECT contract amendment adding Work Order 2021-3 in the same amount.

7/23/21 10 yay and 0 nay votes, passed

EPA7 Lower Rouge Reforestation contract with Friends of the Rouge

This vote was for EPA7 contract award for Lower Rouge reforestation to Friends of the Rouge.

7/28/21 11 yay and 0 nay votes, passed

2021 Budget Amendment FC4 EPA9 Wilcox/Phoenix/Inkster Habitat Design

This vote approved 2021 Budget Amendment FC4 adding EPA9 Rouge River AOC Habitat Restoration–Wilcox/Phoenix/Inkster Habitat Design in the amount of \$785,100 and ECT contract amendment adding Work Order 2021-4 in the same amount.

8/12/21 11 yay and 0 nay votes, passed

ARC and Wayne County IAA for current and future grants on Wayne County property

This vote approved the Inter Agency Agreement (IAA) between the ARC and Wayne County developed for all current and future ARC AOC grants on Wayne County property.

The motion was made by Rebecca Runkel, City of Novi to ratify the email votes. The motion was seconded by Jacy Garrison, Oakland County, and passed unanimously.

2021 Budget Amendments & Adjustments

Amendment FC5 – TC1 & TC2

Annette DeMaria requested an additional \$10,000 by the technical committee to conduct additional IDEP investigations. The budget includes Wayne County to use for DNA analysis in areas where needed.

The motion was made by Brandy Siedlaczek, City of Southfield to recommend to the Full ARC the approval of the 2021 Budget Amendment FC5 adding \$10,000 to TC1 & TC1 for additional IDEP investigations as presented by the Finance Committee. The motion was seconded by Charles Markus, Bloomfield Township, and passed unanimously.

Amendment FC6 – GLWA

Annette DeMaria requested approval of budget amendment FC6 adding GLWA1 effort of \$40,000. \$25,000 is budgeted for 2021 and \$15,000 in 2022. The funds will be used to develop a work plan to conduct *Ecoli* monitoring at numerous locations in the GLWA service area.

The motion was made by Brandy Siedlaczek, City of Southfield to recommend to the Full ARC the approval of the 2021 Budget Amendment FC6 adding GLWA1 Regional Investigational Monitoring Work Plan for Southeast Michigan in the amount of \$25,000 in 2021 with the remainder of \$15,000 budgeted in 2022. The motion was seconded by Jerome Bivins, City of Inkster, and passed unanimously.

ECT Contract Amendment

Work Order 2021-1 revision for TC1 &TC2

Annette DeMaria requested approval of ECT's contract amendment with FC5 TC1 & TC2 adding \$10,000 budget.

The motion was made by Kathy Hood, City of Romulus to recommend to the Full ARC the approval of the ECT contract amendment associated with the 2021 Budget Amendment FC5 – TC1 & TC2 adding \$10,000 to ECT's Work Order 2021-1. The motion was seconded by Jerome Bivins, City of Inkster, and passed unanimously.

Work Order 2021-5 GLWA1

Annette DeMaria requested approval of ECT's contract amendment associated with the 2021 budget amendment FC6 – GLWA1 adding Work Order 2021-5 in the amount of \$40,000.

The motion was made by Karen Mondora, City of Farmington Hills to recommend to the Full ARC the approval of the ECT contract amendment associated with the 2021 budget amendment FC6 – GLWA1 adding Work Order 2021-5 in the amount of \$40,000. The motion was seconded by Charles Markus, Bloomfield Township, and passed unanimously.

2022 2% Dues Increase

Chris O'Meara reminded the Executive Committee about the 2% dues increase for 2022. The ARC also sent out an email reminder to the communities reminding them of the increases for preparation of their budgets.

2020 Census

Karen Mondora asked when the population changes from the census roll into the dues.

Chris O'Meara reported the 2020 census numbers were final late last week and there needs to be a 5 month notice for members for the change in dues. The census numbers and updated dues information will be ready before the end of the year and ARC staff will get the information out to the members for review and will go into effect for dues in 2023.

2022 Draft Budget Recommendations

Chris O'Meara reported the following budget recommendations are for draft and review only, no actions will be taken until the next round of meetings.

Annette DeMaria requested a total of \$306,565 for 2022. Annette reviewed the budget spreadsheets for the 5 year plan including \$30,000 of in kind services from Wayne County.

John O'Meara explained why there was \$231,863 in roll over balance as the Executive Committee wanted to build the account for future permit compliance sampling if no grants are available.

Annette DeMaria reported on the following:

- **Executive Director Services:** Annette DeMaria reported for the Executive Director Services and are consistent with the 5 year plan.
- **Accounting and Legal Services:** Annette DeMaria reported for the Accounting and Legal Services and are consistent with the 5 year plan.
- **ARC Insurance:** Annette DeMaria reported the ARC insurance will remain the same with the 5 year plan.
- **PIE Committee:** Annette report on the PIE Committee that prior to the Finance Committee meeting Friends of the Rouge submitted a proposal to do additional PIE related services for 2022. They proposed on their normal items that the ARC would ask them to do in addition to items that ECT handles. It was suggested that Friends of the Rouge handle the public education workshops and presentations. Annette DeMaria suggested ECT should still continue their work on the items ECT currently does due to the 5 year contract with ECT and the ARC. Annette asked if there were any items up for discussion. Doug Moore speaking on behalf of Livonia that the ARC chose to go with ECT and is comfortable staying with ECT. Karen Mondora with Farmington Hills. Doug Moore asked for any other input, Charles Markus also agreed.

Chris O'Meara wanted to bring up the discussion of BMP8 Volunteer Monitoring for Friends of the Rouge requesting an additional \$5,000. The PIE Committee did not have any negative feedback. Chris O'Meara showed the Executive Committee members a comparison spreadsheet of 5 year plan PIE budget vs Actual PIE budget Items. Jacy Garrison requested a proposal from Friends of the Rouge for the monitoring and it was provided and shared with the Executive Committee. Doug Moore asked if there was any discussion. Karen Mondora asked if the additional expenditures were necessary for their permits. Annette replied no. Karen Mondora stated she was not comfortable going over budget if the monitoring is not required. Doug Moore and Trisha Gabriel stated they agree with Karen. Heather Rice asked if the funds are not provided to Friends of the Rouge will the monitoring still be done. Annette stated she was unsure and it is possible Friends of the Rouge would look for other sources of funding. Rebecca Runkel asked if anyone knew what the attendance was like at the events. Annette stated they get a fair response and could get her the numbers after the meeting.

Jacy Garrison stated the PIE Committee supported the additional funds to Friends of the Rouge. John O'Meara suggested giving Friends of the Rouge \$9,000 (giving \$5,000 for 2022 and \$4,000 for 2023) then the 5 year budget plan would not go over. Doug Moore stated Livonia was in support. Karen Mondora also stated Farmington Hills was in support.

- Technical Committee: Annette DeMaria reported she is asking for additional funds for IDEP investigations and will be in the 5 year plan.

b. Organization Committee (N. Mullett/C. O'Meara)

Nothing to report.

c. PIE Committee (J. Garrison)

Jacy Garrison reported the following:

- There are still a lot of pet waste containers and kneeling pads available – Tennille will send out a reminder to ARC members to order
- Septic system webinar will be done in November – will need advertising support from ARC members
- ARC banners scheduled through the end of the year
- ARC OneWater campaign video is on ARC Facebook – please share on community pages
- Will be surveying members this month on a new give away item with “you live in a watershed” theme for distribution in October

d. Technical Committee

Annette DeMaria reported there are two training coming up on October 27 and 28. Chris O'Meara sent out a “save the date” reminder with the information. A registration link will also be sent once received from SEMCOG.

- October 27 training is for Alert Observer and IDEP
- October 28 training is for Pollution Prevent and Good Housekeeping

7. Report from Counties

Oakland County

Jacy Garrison, Oakland County reported their stormwater standards package is available on their website. The 17th Annual Kids Clean Water Contest is running this year for 4th and 5th graders in the county through October 8. Jacy asked for help in promoting the contest.

Jacy Garrison also reported Stephanie Petriello was hired as their new environmental planner. Stephanie Petriello introduced herself and will focus on green infrastructure.

Washtenaw County

Heather Rice reported the rain garden program is online and free through the end of the year. www.washtenaw.org/raingarden

7. Other Business

None to report.

8. Summary of Executive Committee Actions

- The motion was approved to approve the April 29, 2021 meeting summary.
- The motion was approved to ratify the email votes.
- The motion was approved to recommend to the Full ARC the approval of the 2021 Budget Amendment FC5 adding \$10,000 to TC1 and TC2 for additional IDEP investigations as presented by the Finance Committee.

- The motion was approved to recommend to the Full ARC the approval of the 2021 budget amendment FC6 adding GLWA1 Regional Investigational Monitoring Work Plan for Southeast Michigan in the amount of \$25,000 in 2021 with the remainder of \$15,000 budgeted in 2022.
- The motion was approved to recommend to the Full ARC approval of the ECT Contract amendment associated with the 2021 budget amendment FC5 - TC1 and TC2 adding \$10,000 to ECT's Work Order 2021-1.
- The motion was approved to recommend to the Full ARC approval of the ECT Contract amendment associated with the 2021 budget amendment FC6-GLWA1 adding Work Order 2021-5 in the amount of \$40,000.

9. Upcoming Meeting(s)

None scheduled at this time.

10. Adjourn

The motion to adjourn the meeting was made by Jacy Garrison, Oakland County and seconded by Jerome Bivins, City of Inkster. The motion passed.